



EXTERNAL JOB VACANCY

A Market leader in Natural Healthcare

G.R. Lane Health Products Limited; is a family owned well established manufacturing business based in Gloucester. The company is a market leader in the natural healthcare field with a broad range of branded healthcare products, which combine the elements of science and nature.

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| Job Title | Maintenance Facilitator |
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| Salary | Competitive salary | Reporting To | Engineering Manager |
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Monday to Thursday 38.75Hrs
 07.45 to 16.45 with a half hour unpaid break
 Included within the Monday to Thursday will be one rotational day where the hours of work will be 09.00 to 18.00 to facilitate locking of the site.

Friday
 07.45 to 12.30
 In addition, a rotational Friday afternoon will be worked from 12.30 to 16.30 to meet the current needs of the business. These hours will be paid at standard hourly rate.

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| To Apply | Interested parties should submit their covering letter and c.v. to HR Department GRLHUMANRESOURCES@LANESHEALTH.COM |
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Closing Date for Application: 23rd January 2025

POSITION OVERVIEW

We are seeking a dedicated and detail-oriented Maintenance Facilitator to join our dynamic team within the pharmaceuticals industry. In this pivotal role, you will be responsible for developing and managing maintenance strategies that ensure our pharmaceutical manufacturing equipment operates at peak efficiency. This position is critical to maintaining our stringent quality standards and regulatory compliance, as downtime can significantly impact production schedules and product quality. The ideal candidate will possess a strong understanding of maintenance processes and methodologies. You will collaborate closely with our operations and engineering teams to prioritise and schedule maintenance tasks, ensuring that all equipment is maintained to operational specifications. Additionally, you will be responsible for overseeing the engineering stores operations, ensuring that all engineering materials and equipment are properly managed, stored, and readily available to support our manufacturing processes. Attention to detail, organizational skills, and the ability to analyse data are essential in this role. As a Maintenance Facilitator, you will have the opportunity to implement innovative strategies that promote proactive maintenance practices, reduce equipment failures, and ultimately contribute to our mission of delivering high-quality pharmaceutical products to our customers.

MAIN TASKS AND KEY RESPONSIBILITIES

- Plan & schedule preventative maintenance activities
- Coordinate with the engineering team to ensure efficient execution of tasks
- Liase with business stakeholders
- Analyse equipment performance and recommend improvements
- Develop and maintain key performance indicators for site wide maintenance
- Assist with the budgeting process for the department
- Ensure compliance with health & safety regulations
- Contribute to continuous improvement initiatives
- Manage relationships with external contractors and suppliers
- Manage and oversee all activities related to engineering stores operations
- Monitor inventory levels and conduct regular audits to ensure accuracy
- Collaborate with engineering team to determine material needs and forecast demand

SKILLS / ABILITIES

Competencies

The successful candidate should have:

- Strong knowledge of CMMS systems and maintenance workflows
- Proven experience in maintenance planning or scheduling
- Extensive knowledge of industrial maintenance best practices
- Excellent organisation, communication, & interpersonal skills
- Proven ability to work effectively as part of a team
- A keen eye for detail and a proactive approach to problem-solving

Desirable:

- Engineering Qualifications
- Pharmaceutical experience
- QMS management